



Date _____

School _____

Dear Principal:

_____ has enrolled in Grade _____ at the St. James School for the academic year _____. Will you please send the following records:

- Transcript of grades
- Health record
- Standard health test
- Confidential records

Thank you for your prompt response to this request.

Sincerely,

Principal

I hereby give permission for information concerning my child _____ to be released to the St. James School.

Signature of Parent/Legal Guardian

Date

(Please sign and return with completed registration information. St. James will forward to child's current school.)